

## **NOTICE OF ANNUAL GENERAL MEETING**

NOTICE is hereby given that the NINTH ANNUAL GENERAL MEETING of the Members of Raptor Research and Conservation Foundation will be held at Godrej Bhavan, 6<sup>th</sup> Floor, 4A Home Street, Fort, Mumbai- 400 001, on Wednesday, 16<sup>th</sup> September, 2020 at 10:00 a.m. to transact the following business:

### **ORDINARY BUSINESS**

1. To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended 31<sup>st</sup> March 2020 together with the Reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mrs. S.G. Crishna (DIN 00074230), who retires by rotation and, being eligible, offers herself for re-appointment.
3. To appoint a Director in place of Mrs. P.J. Godrej (DIN 00432819), who retires by rotation and, being eligible, offers herself for re-appointment.
4. To appoint a Director in place of Mr. R.P. Singh (DIN 03387035), who retires by rotation and, being eligible, offers himself for re-appointment.
5. To appoint a Director in place of Mr. D.S. Chavda (DIN 02049672), who retires by rotation and, being eligible, offers himself for re-appointment.
6. To appoint a Director in place of Mr. P.E. Fouzdar (DIN 00066123), who retires by rotation and, being eligible, offers himself for re-appointment.

### **NOTES:**

- (a) A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING OF THE COMPANY IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/ HERSELF AND SUCH A PROXY SHOULD BE A MEMBER OF THE COMPANY. A person can act as proxy on behalf of Members not exceeding fifty. Proxies in order to be effective should be deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting. A proxy so appointed shall not have any right to speak at the Meeting. A Proxy Form in Form MGT-11 is annexed to this Annual Report.

Proxies submitted on behalf of the limited companies, societies, partnership firms, etc., must be supported by appropriate resolution/authority, as applicable, issued on behalf of the nominating organization.

- (b) Brief Resume of Directors proposed to be appointed/re-appointed, as stipulated in Secretarial Standards as issued by the Institute of Company Secretaries of India is provided after the Notice.

- (c) Relevant documents referred to in the accompanying Notice are available for inspection at the Registered Office of the Company during office hours on all days except Sundays and public holidays, up to the date of the Annual General Meeting. The aforesaid documents will also be available for inspection by Members at the Annual General Meeting.

For and on behalf of the Board

Sd/-  
J. N. GODREJ  
Chairman  
DIN: 00076250

Mumbai, 27<sup>th</sup> August 2020

*Registered Office:*  
Plant 11, Pirojshanagar,  
Vikhroli, Mumbai 400 079